

STUDENT'S NAME <small>(UNDERLINE SURNAME)</small>				CHINESE NAME <small>(IF APPLICABLE)</small>				HAN YU PIN YIN <small>(IF APPLICABLE)</small>			
BIRTHDATE			GENDER: M / F			BIRTH CERT / FIN NO.			NATIONALITY		
ADDRESS:											
PARENT'S PARTICULARS	MOTHER'S NAME:					FATHER'S NAME:					
	MOTHER'S NRIC/FIN:					FATHER'S NRIC/FIN:					
	MOTHER'S TEL.:					FATHER'S TEL.:					
	MOTHER'S E-MAIL:					FATHER'S E-MAIL:					
MEDICAL CONDITION: <small>(allergies, fits, drugs, etc)</small>											
LEVEL (TICK)	PG 2 yrs		N1 3 yrs		N2 4 yrs		K1 5 yrs		K2 6 yrs		
2 SEMESTERS	JAN-JUN				JUL-DEC						
PROGRAMME	MONTHLY FEE (Before GST and ECDA Subsidies)								TICK/SIGN		
HALF-DAY PROGRAMME (8am-1pm)	\$950 monthly (6-months Semester Lock-In Applies)										
	\$1200 monthly										
FULL-DAY PROGRAMME (8am-6pm)	\$1250 monthly (6-months Semester Lock-In Applies)										
	\$1500 monthly										
EXTENSION 6pm-7pm	\$150 per month (6-months Semester Lock-In Applies)										

Terms & Conditions

Documents	Original Birth & Immunisation Certificate-Child, ID-Parents
Payment Mode	<ul style="list-style-type: none"> • Cheque: CREATIVE THINKERS PRESCHOOL PTE LTD • Bank Transfer: OCBC 568-755-904-001 • UEN: 200405270M • Fees paid are non-refundable and payable on the 5th of every month. • \$10 Administrative fee will be levied for late fees.
Registration Fees Extension *Deposit	<p>\$200 Registration Fee (Non-Refundable)</p> <p>*Deposit of \$1500 (Withdrawal Terms Below)</p> <p>Extension: \$15 per hour (Advance Notice to be given)</p> <p>K2: Deposit will be utilised as fees for December.</p> <p>Fees will be adjusted to monthly mode if Semester Schedule is disrupted.</p>
Withdrawal	<p>REFUNDABLE *DEPOSIT</p> <p>-For full refund of deposit, a 1 calendar month's withdrawal notice with Admin form/s must be submitted to the admin office. Otherwise, the deposit will be forfeited.</p> <p>-The submission date of the withdrawal form should not exceed the first day of the month.</p> <p>Example:</p> <p>a. If parent submits the withdrawal form on 31 October, then the last day for the child is 30 November.</p> <p>b. If parent submits the withdrawal form on 1 November, then the last day for the child is 30 November.</p> <p>c. If parent submits the withdrawal form after 1 November, eg. 2 November, then the last day for the child is 31 December.</p> <p>-The school fee is payable in full during the notice period including the last month of attendance.</p> <p>The refund shall be made through Baby Bonus Giro or Cheque within 1 month after the last day of school.</p>
Late Pick Up	\$1 per minute from 1pm/6pm/7pm onwards.
Annual Sports & Concert Event	All students must participate in the Annual Sports Day & Concert held annually. Concert Costumes(if any) and transportation charges will be incurred.
Liabilities	Creative Thinkers Preschool shall take all reasonable care and precautions in ensuring the safety of the students. However, Creative Thinkers Preschool Pte Ltd will not be held responsible for any injuries sustained by our students on our premises.
Additional Information	Log into LittleLives or browse the school's website at www.creativethinkers.sg for information such as: school philosophy, teachers, programmes, calendar, holidays, events, handbook and curriculum.

I have read the conditions above and agree to abide by them.

Name & Signature: _____ **Date:** _____



Student's Withdrawal and Deposit Refund Form

REFUNDABLE DEPOSIT

-For full refund of deposit, a **1 calendar month's withdrawal notice with Admin form/s** must be submitted to the admin office. Otherwise, the deposit will be forfeited.

-The submission date of the withdrawal form **should not exceed the first day of the month.**

Example:

a. If parent submits the withdrawal form on 31 October, then the last day for the child is 30 November.

b. If parent submits the withdrawal form on 1 November, then the last day for the child is 30 November.

c. If parent submits the withdrawal form after 1 November, eg. 2 November, then the last day for the child is 31 December.

-The school fee is payable in full during the notice period including the last month of attendance. The refund shall be made through Baby Bonus Giro or Cheque within 1 month after the last day of school.

Acknowledgment: _____ (Name/Signature/Date)

Name	Class	Birthcert/Fin No.
Contact No.	Is your Child holding a Student Pass Card? Yes / No Note: Parents should surrender child's student pass card to ICA for cancellation within 7 days.	
Last Day in the Centre	Withdrawal Reason	
Name of Parent (For Cheque Purposes)	Signature	Submission Date

OFFICIAL USE		
ADMINISTRATION	ACCOUNTS	
RECEIPT DATE-WITHDRAWAL FORM	SUFFICIENT NOTICE GIVEN <input type="radio"/> YES / NO	DEPOSIT AMOUNT TO BE REFUNDED (IF ANY)
COLLECTION <input type="radio"/> SELF-COLLECTION <input type="radio"/> DATE _____ <input type="radio"/> BY POST <input type="radio"/> DATE _____	CHECKLIST <input type="radio"/> UPDATE ATTENDANCE <input type="radio"/> UPDATE ECDA <input type="radio"/> UPDATE ICA	PAYMENT MODE <input type="radio"/> CHEQUE CHEQUE NO. _____ PAYEE _____ <input type="radio"/> BABY BONUS TRANSACTION DATE _____ REF NO. _____
REMARKS:		